

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) LOCAL OFFER

EARLY YEARS EDUCATION PROVIDER NAME:

SWAN PRESCHOOL

OFSTED UNIQUE REFERENCE NUMBER:

110011

**CONFIRMATION THAT 'CO-PRODUCTION' HAS TAKEN PLACE WITH
PARENTS, CARERS, STAKEHOLDERS: YES/ NO**

LOCAL OFFER SUBMITTED BY:

Name	Sara masters
Date	07/02/2018
Signature	S masters

1. How does the early years setting know if children need extra help and what should I do if I think my child may have special educational needs or disabilities?

We would offer all parents a meeting with the senco (special education needs co-ordinator) and the manager to discuss on a personal basis any concerns you may have. As a group we would monitor your child to see what we observe and then call another meeting to discuss our next plan of action.

At swan we have a lot of contacts in many fields and would call upon their expertise and help to get the relevant help needed for yourselves and your child.

2. How will early years setting staff support my child?

Once our meeting has taken place and we have listened to your concerns Our dedicated and trained staff will work with your child on a one to one or in small group time to support what ever concerns have been raised and identified , all staff are involved in the daily care of all the children, so we will work as a team to offer any support that has been agreed on .

3. How will the curriculum be matched to my child's needs?

The children at swan are very involved in the planning we do, so your child's interests, likes and dislikes will be reflected in what we offer, we can adapt our curriculum daily to achieve the best outcome for your child.

4. How will both you and I know how my child is doing and how will you help me to support my child's learning?

We will offer regular meetings between us and yourselves we are totally adaptable to your needs , so if you need a day time appointment this will be arranged and we can offer evening appointments if needed , At swan we have a open door policy so please feel free to speak to us whenever you need to ,don't wait to make a appointment its important we achieve the best outcome for you and your child at all times.

We understand that at times for you as a parent concerns can feel totally overwhelming, please pop in for a cuppa and a chat as its important you get the support you need as well as your child.

5. What support will there be for my child's overall well being

Swan preschool is a happy place to be, the children are nurtured and cared for and very involved in all that swan has to offer, all children are treated on an individual basis and our practise is fully adaptable to each child's needs your child's wellbeing is a priority for all the staff at Swan.

6. What specialist services and expertise are available or accessed by the early years setting?

We have a host of out side agencies we can call on, from speech and language, to occupational therapist, physiotherapy, portage. health visitors, we can also use our area INCO (inclusive co-ordinator) who can

- 1) Offer us as a group help and support we need and may be able to come up with something for us to try for a better outcome for your child.
- 2) Our INCO will be able to do referrals for us to all relevant agencies and will offer you as a parent support too.

7. What training have the staff supporting children with SEND had or are having?

Sara is Swans Senco support worker, Sara is fully trained in educational needs and regularly attends support meetings to stay abreast with all legislation regarding Senco requirements.

8. How will my child be included in activities outside the early years setting including trips?

All our trips are risk assessed before they happen, a trained member of staff will visit the venue to see the layout, accessibility and see what as an organisation adaption we may need to make to ensure your child can be included in all activities outside of swan preschool.

9. How accessible is the early years setting environment? (Indoors and outdoors)

All our children come in through a back gate which leads into our garden, the children then come through the back door which has a small concrete step, the children then come through into our kitchen which leads into our playroom, we have a large playroom with 2 entrances if needed , our art room contains sand tray and water trays but these are up against the wall and tables can be moved if extra space is needed,
Our garden is flat and closed in by two gates there is ample room for the children to move around the garden, if any child must go out of our front door which at present is rare there is a small concrete step which leads to a concrete path,

10. How will the early years setting prepare and support my child to join the early years setting, transfer to a new setting / school?

At Swan we do a lot of transition work and work closely with all the local schools, we attend a meeting with all schools then we invite the teachers to see your child in our environment then we request a visit to the school with the children, we send off any relevant progress checks to the schools so they can see what your child's achieved at Swan , and if we are supporting your child this will be discussed with the school .
We would support you with any meetings that may occur between yourselves and the school and be with you through what can be a daunting time.

11. How are the early years setting's resources allocated and matched to children's special educational needs?

We ensure that all children that have additional needs their needs are met with the resources we have at Swan, and it may be possible to gain extra funding to enhance their learning further.

12. How is the decision made about what type and how much support my child will receive?

By meeting with yourselves and our discussions we can agree on what support your child will receive and on what frequency we will deliver extra help and assistance. If extra funding is gained a meeting will take place with our Naval Under Fives coordinator to discuss this further.

13. How are parents involved in the early years setting? How can I be involved?

Our parents are as important to us as your children, we offer our parents the opportunity to be involved in Swan we offer coffee mornings, decoration workshops, walks around the local area, and if any parents have spare time they are welcome to join us at Swan to read with the children or help on trips.

14. Who can I contact for further information?

At any time, you can contact Naval Under Fives co-ordinator on 02392 580515 or 07773154747

At swan please ring Sara on 07773154729 who would be happy to meet with you at any time.