



Charity Number 1036832

Reviewed September 2017
Naval Under Fives

PICTORIAL & COMPUTER DATA

You may be aware that while, (child's name) _____ is attending (setting's name), _____, we will need to keep records of his/her development and progress within the EYFS (Early Years Foundation Stage). This will help us provide the best possible start and learning opportunities for your Child, and will be shared with you regularly. This is called a Record of Achievement or Learning Journey and may include some photographs of your Child, which may be displayed on walls around the Setting and included in his/her records.

Naval Under Fives is registered with ICO (Information Commissioner's Office) under registration reference: - ZA141238. This is subscribed to annually, this year 17th September 17 – 16th September 18.

The Setting is now registered with 'Tapestry', which is an easy to use on-line 'Learning Journal'. Tapestry helps educators and Parents/Carers to record, track and celebrate children's progress in Early Years Education from the Setting and the Home. This is a secure application with its own web address, which can only be accessed via the Staff of the Setting and Parents/Carers own URN, which only gives access to their own child's 'Learning Journal'.

As part of this process we will send this Record of Achievement or Learning Journey to your Child's next Setting and/or School, via Transfer, Paper or Memory Stick.

Parents/Carers National Insurance Numbers and birth dates are held in settings. These details are required for the sole purpose of the Coordinators verifying parents/carers entitlement to 2-year, 3-year and 30-hour funding.

I *do/do not agree to photographs of my Child being published in local papers, Forces magazines or Navy News as part of Naval Under Fives publicity.

In accordance with Data Protection Act 1998, I *do/do not agree to my Child being photographed and these photographs kept on my Child's Record of Achievement or Learning Journey.

HAND OVER

Yes / No

Pre-school to Reception (Year R)

This record has been shared with me and will be passed on to the next Setting.

In accordance with Data Protection Act 1998, I *do/do not agree to my Child being photographed and records of these photographs kept on my Child's Record of Achievement or on the iPad for Tapestry.

From time to time it may be necessary to share information regarding your child in order to offer the best support available from a range of agencies, please sign to give permission for the following agencies: -

General Practitioners, Health Visitor, School Nurse, Educational Psychologist Service, Early Years and Childcare Service (including advisory teachers, Nursery Education Grant Administrator), CAFE, Portage Service, Speech and Language Therapy service and the Ethnic Minority Achievement, and any other agency according to statutory requirements.

I am signing to say that I understand all of the above sections



Charity Number 1036832

Signed _____
(Parent / Guardian)

Date _____

Print name _____ Relationship to child _____

*Please delete as appropriate.